

COMPREHENSIVE

Last Will & Testament

A Comprehensive Estate Planning Template

This document provides a professionally structured blank template for recording the final wishes of the Testator. It is intended to be printed and completed entirely by hand in the presence of the required witnesses. This template does not constitute legal advice. Consult a qualified legal professional to ensure your will is valid and enforceable in your jurisdiction.

Date of Preparation: _____

Place of Execution: _____

Testator's Full Name: _____

IMPORTANT LEGAL NOTICE

1. This will must be signed by the Testator in the simultaneous presence of at least two competent adult witnesses.
2. Both witnesses must also sign the will in the presence of the Testator and of each other.
3. Witnesses must not be beneficiaries under this will, nor related to any beneficiary.
4. The laws governing wills vary by jurisdiction. Consult a solicitor or notary to confirm validity in your area.
5. Keep the executed original in a safe and known location, and inform your Executor of its whereabouts.

SECTION 1. Personal Details of the Testator

(Complete all fields in block capitals using black or dark blue ink.)

Full Legal Name (exactly as it appears on official identification documents):

Father's Full Name / Spouse's Full Name:

Date of Birth (DD / MM / YYYY):

Place of Birth:

Nationality:

Religion (optional):

Marital Status:

Occupation / Profession:

National ID / Passport Number (optional):

ID Type:

Permanent Residential Address (include flat/house number, street, area, city, state, pin / postcode, country):

Current Residential Address (if different from above):

Email Address:

Primary Phone / Mobile:

Alternate Phone / Mobile:

Any additional identification or contact details:

SECTION 2. Declaration and Testamentary Intent

(Read the declaration below carefully. Sign and date each page after witnessing.)

I, _____, residing at _____, being of sound mind and disposing memory, and not acting under duress, menace, fraud, or undue influence of any person whatsoever, do hereby revoke all former wills, codicils, and testamentary dispositions previously made by me and declare this to be my **LAST WILL AND TESTAMENT**, made this _____ day of _____ in the year _____.

Additional personal declaration or special instructions (optional):

SECTION 3. Revocation of Previous Wills

I hereby expressly revoke all my former and other wills, codicils, and testamentary dispositions heretofore made by me. This instrument supersedes all prior documents of a testamentary nature signed by me.

Details of any prior will, codicil, or trust deed being revoked:

SECTION 4. Family Information

(List all close family members, dependants, and other significant persons. Attach additional pages if required.)

Full Name	Relationship to Testator	Date of Birth	Residential Address	Notes / Remarks

Additional family members or notes:

SECTION 5. Appointment of Executor

(The Executor is legally responsible for administering this estate. Appoint a primary and at least one alternate Executor.)

Primary Executor

Full Legal Name:

Relationship to Testator:

Residential Address:

Phone / Mobile:

Email Address:

Alternate contact or additional information:**Alternate Executor**

Full Legal Name:

Relationship to Testator:

Residential Address:

Phone / Mobile:

Email Address:

Alternate contact or additional information:

Special instructions, powers granted to Executor, and conditions on appointment:

SECTION 6. Appointment of Guardian (If Applicable)

(Complete if you have minor children or dependants who will require a guardian upon your death. Leave blank if not applicable.)

Primary Guardian

Full Legal Name:

Relationship to Testator:

Residential Address:

Phone / Mobile:

Email Address:

Alternate Guardian

Full Legal Name:

Relationship to Testator:

Residential Address:

Phone / Mobile:

Email Address:

Reasons for appointment, child-specific instructions, financial provisions, and additional wishes:

SECTION 7A. Asset Inventory — Real Estate

(Properties, land, agricultural plots, residential apartments, commercial premises, warehouses, and any other immovable property. Include survey numbers, registration details, and estimated current market values.)

Property Description / Address	Survey / Doc. No.	Registered In Name Of	Estimated Value	Remarks

Additional notes, references, or continuation for this category:

SECTION 7B. Asset Inventory — Banking Assets

(Savings accounts, current accounts, fixed / term deposits, recurring deposits, cash credit accounts, and any other bank-held funds. Include bank name, branch, IFSC / sort code, account number, and approximate balance.)

Bank Name & Branch	Account Number	Account Type	Approximate Balance	Nominee / Remarks

Additional notes, references, or continuation for this category:

SECTION 7C. Asset Inventory — Investments

(Shares / equities, mutual funds, ETFs, bonds, debentures, PPF, EPF, NPS, retirement accounts, SIPs, and other market-linked investments. Include folio numbers, demat account details, DP ID, and broker / fund house name.)

Investment Name / Description	Folio / Account No.	Platform / Broker	Approx. Value	Remarks

Additional notes, references, or continuation for this category:

SECTION 7D. Asset Inventory — Insurance Policies

(Life insurance, health insurance, term policies, endowment plans, ULIPs, pension policies, and any other insurance products. Include policy number, insurer name, sum assured, maturity date, and current nominee details.)

Insurer / Policy Name	Policy Number	Type of Policy	Sum Assured	Nominee / Remarks

Additional notes, references, or continuation for this category:

SECTION 7E. Asset Inventory — Business Interests

(Partnerships, sole proprietorships, private limited companies, LLPs, directorial positions, shareholdings in unlisted companies, and any other business ownership stakes.)

Business Name	Nature of Interest	Registration No.	Approx. Value / %	Contact / Remarks

Additional notes, references, or continuation for this category:

SECTION 7F. Asset Inventory — Vehicles

(Cars, motorcycles, scooters, boats, jet skis, commercial vehicles, tractors, and any other registered vehicles. Include registration number, make, model, and approximate current value.)

Vehicle Description (Make / Model / Year)	Registration No.	Registered Owner	Approx. Value	Remarks

Additional notes, references, or continuation for this category:

SECTION 7G. Asset Inventory — Jewellery and Valuables

(Gold, silver, platinum jewellery, diamonds and precious stones, artwork, antiques, collectibles, watches, musical instruments, sports equipment, and other valuables.)

Item Description	Material / Type	Weight / Size / Details	Approx. Value	Current Location

Additional notes, references, or continuation for this category:

SECTION 7H. Asset Inventory — Digital Assets

(Email accounts, social media profiles, websites, domain names, cloud storage, digital wallets, cryptocurrency holdings, online subscriptions, streaming services, and other digital properties. Do NOT record passwords here — keep them in a separate secure document.)

Platform / Service Name	Account / Username	Action Required	Custodian / Recipient	Notes

Additional notes, references, or continuation for this category:

SECTION 7I. Asset Inventory — Personal Possessions

(Furniture, home appliances, electronics, books, clothing, artworks displayed at home, kitchen items, sentimental personal belongings, and other household items.)

Item / Category Description	Location	Approx. Value	Intended Recipient	Notes

Additional notes, references, or continuation for this category:

SECTION 7J. Asset Inventory — Other Assets

(Loans and amounts receivable from others, intellectual property rights, royalties, patents, trademarks, copyrights, goodwill, trust interests, or any other holdings not listed in the categories above.)

Asset Description	Nature / Type	Debtor / Source	Approx. Value	Remarks

Additional notes, references, or continuation for this category:

SECTION 8. Distribution of Assets and Specific Bequests

(Record each specific bequest below. Be precise when describing the asset and the beneficiary.
Attach additional sheets if required.)

Asset Description	Beneficiary Full Name	Relationship	Allocation / Share %	Conditions / Notes

Continuation or clarification of bequests:

(Describe how any assets not specifically mentioned above shall be distributed. Include proportional shares and any conditions.)

[illegible]

SECTION 10. Debts, Liabilities and Financial Obligations

(List all known outstanding debts, mortgages, loans, and obligations with instructions for settlement from the estate.)

Creditor / Lender Name	Nature of Debt / Loan	Account / Ref. No.	Approx. Amount Owed	Repayment Instructions

Additional instructions regarding debts, taxes, or outstanding financial obligations:

SECTION 11. Funeral, Burial and Memorial Wishes

(Record your personal preferences regarding funeral arrangements, burial or cremation, religious rites, memorial service, flowers, donations in lieu, and any other final wishes.)

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

SECTION 12. Charitable Gifts and Donations

(Specify any charitable donations or gifts to organisations, trusts, religious institutions, or educational bodies.)

Organisation / Charity Name	Registration No. (if known)	Purpose of Donation	Asset / Amount	Special Instructions

Additional charitable instructions:

SECTION 13. Digital Legacy Instructions

(Document your digital accounts and assets with instructions for access, transfer, memorialisation, or deletion. Do NOT record passwords here — maintain a separate secure password record and inform your Executor of its location.)

Platform / Service	Account / Username	Action Required	Custodian / Recipient	Notes

General digital legacy instructions, preservation wishes, or location of password record:

[illegible]

(Continuation — Section 14 (Special Wishes, Family Messages and Additional Instructions))

This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across the entire width of the page, providing a guide for writing. The background is a solid off-white color. There are no margins, text, or other markings present.

SECTION 15. Signature and Execution

(This section must be completed in the simultaneous presence of both witnesses. All parties must sign on the same occasion. Use black or dark blue ink only. Each party should also initial every preceding page.)

TESTATORSignature: _____

Full Name (Print): _____

Date: _____

Place: _____

WITNESS 1

Full Name: _____

Address: _____

Occupation: _____

Signature: _____

Date: _____

WITNESS 2

Full Name: _____

Address: _____

Occupation: _____

Signature: _____

Date: _____

CHECKLIST. Final Review Checklist — Before Signing

(Confirm each item below before executing the will. Tick the box and initial next to each completed item.)

- ☐ Personal details of the Testator have been fully and accurately completed.
- Initials: _____
- ☐ The declaration of testamentary intent has been reviewed and is confirmed.
- Initials: _____
- ☐ All previous wills, codicils, and testamentary documents have been expressly revoked.
- Initials: _____
- ☐ Family information has been recorded for all close family members and dependants.
- Initials: _____
- ☐ A Primary and Alternate Executor have been appointed with complete contact details.
- Initials: _____
- ☐ A Guardian has been appointed for all minor children or dependants (if applicable).
- Initials: _____
- ☐ All assets have been inventoried across all relevant categories (Sections 7A–7J).
- Initials: _____
- ☐ Each specific bequest has been recorded with the beneficiary's full name and relationship (Section 8).
- Initials: _____
- ☐ The residual estate distribution has been specified (Section 9).
- Initials: _____
- ☐ All known debts, liabilities, and financial obligations have been documented (Section 10).
- Initials: _____
- ☐ Funeral, burial, and memorial wishes have been fully recorded (Section 11).
- Initials: _____
- ☐ Charitable gifts and donations have been documented (Section 12).
- Initials: _____
- ☐ Digital legacy instructions have been completed (Section 13).
- Initials: _____
- ☐ Special wishes, family messages, and additional instructions have been recorded (Section 14).
- Initials: _____
- ☐ This Will has been signed by the Testator in Section 15.
- Initials: _____
- ☐ Two competent adult witnesses have signed in the simultaneous presence of the Testator.
- Initials: _____
- ☐ Witnesses are confirmed to be non-beneficiaries and unrelated to any beneficiary.
- Initials: _____
- ☐ The Testator has initialled every preceding page of this Will.
- Initials: _____
- ☐ A copy of this Will has been securely stored and the Executor has been informed of its location.
- Initials: _____
- ☐ Independent legal advice has been obtained to confirm validity in the applicable jurisdiction.
- Initials: _____

Additional notes:

— *End of Comprehensive Last Will & Testament Template* —
